

ご注意

- ## はじめに



不動産会社様で2.保証委託料をご記入いただき、お申込者様が署名をした原本を契約書類と合わせて弊社にご送付、コピーをお申込者様にお渡しください。なお、キャンセル・否認となった場合は不要です。



Document and phone screening will be conducted. Without the necessary documents, the screening cannot proceed. Thank you for your cooperation.

- Required documents depend on applicant's visa type.
- The applicant, co-tenants, emergency contacts and workplace will be contacted between 10:00 - 18:00 (Japan time) with the following phone number: 03-5956-6303. (Please fill in this document completely).
- Depending on the screening process, GTN may ask for a deposit in order to get your application accepted.



I (the applicant) agree to the attached document Personal Information Privacy Policy. I confirm that my family and domestic emergency contacts gave their consent upon applying for this service. *This document must be filled in by the applicant. (English, Chinese, Korean, and Vietnamese are acceptable)

Applicant Representative	Furigana Registered business name	Tel		-		-		Fax		-		-		-	
	Address														
	Business description	No. of employees	人	Capital	Yen	Annual sales	Yen	Date of Establishment	Year	Month	Date				
	Furigana Name	Mobile phone number	-	-	Telephone number	-	-	-	-	-					
	Email	Visa status	Nationality												
	Current address														
Date of birth	Year	Month	Date	Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	Preferred language	<input type="checkbox"/> Japanese <input type="checkbox"/> Korean <input type="checkbox"/> English <input type="checkbox"/> Chinese <input type="checkbox"/> Other ()	If there are co-tenants, please fill in p. 2 of the application form.							

Emergency contacts	Family emergency contact *One of your parents or siblings. For student visa holders, it must be one of your parents.															
	Furigana Name	Mobile	-	-	Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	Relationship									
	Current address											Nationality				
	Date of birth	Year	Month	Date	Email	Preferred language	<input type="checkbox"/> Japanese <input type="checkbox"/> Korean <input type="checkbox"/> English <input type="checkbox"/> Chinese <input type="checkbox"/> Other ()									
	Domestic emergency contact *Resident of Japan. Nationality and Japanese proficiency are not required. Corporations are not allowed. Employees of the applicant corporation are eligible to complete this form. (Note: This excludes company representatives and directors, except for directors holding concurrent positions.)															
	Furigana Name	Mobile	-	-	Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	Relationship									
Current address											Nationality					
Date of birth	Year	Month	Date	Email	Preferred language	<input type="checkbox"/> Japanese <input type="checkbox"/> Korean <input type="checkbox"/> English <input type="checkbox"/> Chinese <input type="checkbox"/> Other ()										

Required documents	Residential use	1. Certificate of commercial registration (商業登記簿謄本) (issued within 3 months) 2. Financial Statement (the latest fiscal year) 3. Identity Document of the Representative	If there are any residents, please provide the the following documents of all residents.	1. Copies of Residence Card (front and back) and Passport 2. Proof of employment	<input type="checkbox"/> For applicants still residing abroad, please provide a copy of your passport (the page with your photo) or a copy of the Certificate of Eligibility <input type="checkbox"/> For applications with co-tenants, a copy of EVERYONE's residence card is required. *Additional documents may be required depending on the case.

物件概要	申込日	20	年	月	日	入居希望日	月	日	物件名	居室	物件用途	<input type="checkbox"/> 居住用 <input type="checkbox"/> 駐車場	
	住所	〒	-	-	-	都 道 区 市 府 県 郡							
	③家賃	円	④管理費・共益費	円	⑤その他費用	円	⑥駐車場料金	円					
	<input type="checkbox"/> 敷金 <input type="checkbox"/> 保証金	円	解約予告	ヶ月	⑦+⑧+⑨+⑩ 月額賃料TOTAL		円						

保証種類	事件報告型	プラン名	初回保証委託料	最低保証料	年間保証料	集合代行型	プラン名	初回保証委託料	最低保証料	月間保証料	決済手数料
<input checked="" type="checkbox"/>	<input type="checkbox"/>	駐車場	100%	5,000円	月額使用料の50%	<input type="checkbox"/>	【RP】PLUS30	30%	15,000円	1,670円	330円
<input type="checkbox"/>	<input type="checkbox"/>	シェアハウス	20%	10,000円	10,000円	<input type="checkbox"/>	【RP】PLUS50	50%	20,000円	1,000円	330円
<input type="checkbox"/>	<input type="checkbox"/>	TN50	50%	20,000円	10,000円	<input type="checkbox"/>	【RP】PLUS70	70%	28,000円	1,000円	330円
<input type="checkbox"/>	<input type="checkbox"/>	TN70	70%	28,000円	10,000円	<input type="checkbox"/>	【RP】PLUS100	100%	40,000円	1,000円	330円
<input type="checkbox"/>	<input type="checkbox"/>	TN100	100%	40,000円	10,000円	<input type="checkbox"/>	ALLプラン特約	火災保険付/駆け付けサービス	+1,000円	-	-

↑ご利用の保証に ☒ をお入れください。※年間保証料は別途、収納手数料500円(税込)がかかります。

入居サポートについて

初回保証委託料をお支払いいただきました申込者の方には、日本での暮らしやすい環境を整えるためのサポートをいたします。※なお、初回保証委託料の返金は一切行いません。入居までの期間において、賃貸契約サポート、入居時の信用補充サポート、通訳・翻訳・外国人居住者向け日本住宅総合ガイド(ゴミ出しルールの案内・光熱費等の契約サポートなど)、その他入居までにお困りになられた場合のサポート(但し、サポートできない事項もございます。)お困りの際は、以下の連絡先にご連絡を頂ければと思います。
・生活サポート窓口: 03-5155-4674 ・生活サポート問い合わせフォーム: <https://www.gtn.co.jp/contact/ct-users>

初回保証委託料	円
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管理会社	管理会社名	<input type="checkbox"/> 審査時不備内容確認済
	住所	ご担当者
	TEL	
	FAX	

仲介会社	仲介会社名 (<input type="checkbox"/> 元付 <input type="checkbox"/> 客付)	<input type="checkbox"/> 審査時不備内容確認済
	住所	ご担当者
	TEL	
	FAX	

List of Important Matters Concerning Rent Indemnity Agreement

Approval No.: _____

This document lists important matters regarding the Rent Indemnity Agreement ("Contract") that the customer ("Customer") must understand before execution of the Contract. Please read this document thoroughly before signing the Contract. Please note that this document does not cover all matters in the Contract, so please refer to the Contract for more detailed information.

1. About the Rent Guarantor Company

Company Name		Global Trust Networks Co., Ltd.
Head Office Address		Oak Ikebukuro Building 2nd Floor 1-21-11 Higashi Ikebukuro, Toshima-ku, Tokyo 170-0013
Phone Number		03-6804-6801
Rent Guarantor Registration System	Registration No.	国土交通大臣（１）第 1 1 3 号
	Date of Registration	令和 6 年 4 月 17 日

2. Content of Guarantee

Guarantee Period	From the signing date of the Contract to the surrender date
Guarantee Scope	The monthly rent, management and common service fees, parking fees, renewal fees, utilities such as water and electricity, and expenses upon surrender (hereinafter collectively referred to as "Guaranteed Liabilities") shall be in accordance with the contents as outlined in Article 3 and page 1 of the Contract.
Guarantee Cap	48 months' worth of rent and other fixed monthly amounts payable together with the rent.
Guarantor Fee	Initial: () yen
	Continuation: () yen (<input type="checkbox"/> per month ・ <input type="checkbox"/> per year)

	<p>Upon payment of the Initial Guarantee Fee, we will assist the Customer in preparing a comfortable living environment in Japan.</p> <p>Please note that the Initial Guarantee Fee is not refundable.</p> <p>During the period before moving in, we will provide (i) lease contract support, (ii) credit insurance support when moving in, (iii) interpretation, translation, and a comprehensive guide to Japanese housing for foreign residents (including information on garbage disposal rules and support for utility contracts), and (iv) other support if you have any problems before moving in (however, there are some matters we are unable to support).</p> <p>If you have any problems, please contact us using the following information.</p> <p>Lifestyle Support Desk: 03-5155-4674</p> <p>Lifestyle Support Inquiry Form: https://www.gtn.co.jp/contact/ct-users</p>
Early termination	The guarantor fee that has already been paid will not be refunded in the event the Contract is terminated during the contract term.

3. Exercising the Right of Indemnification Regarding Reimbursement

Exercising the Right of Reimbursement	If the Customer fails to pay the amount of the Guaranteed Liabilities on due date, GTN will make the payment on behalf of the Customer for such Guaranteed Liabilities. After making the payment on behalf of the Customer, GTN will charge the Customer for the amount equivalent to the Guaranteed Liabilities paid on their behalf, as well as any associated costs..
Prior Right of Reimbursement	<p>GTN may exercise the prior right to reimbursement against the Customer if any of the following events occur, even if they occur before payment by GTN on behalf of the Customer.</p> <p>(1) If there is a breach of the Lease Agreement or any provision of the Contract</p> <p>(2) In cases where provisional disposition or provisional seizure is received, or in events of filing for bankruptcy, civil rehabilitation, corporate reorganization, or similar proceedings.</p> <p>(3) When the Customer is missing or untraceable</p> <p>(4) When a valid reason arises requiring the rent guarantor company to reserve the right to reimbursement</p> <p>(5) Any other matters as described in Article 7 (1) of the Contract.</p>
Administrative Fee	The Customer shall be charged an administration fee of 1,000 yen (tax

for Renewal	included) for each payment made on their behalf.
Late Payment Fee	14.6% per annum

I have received an explanation of the above important matters and consent.

Date of Explanation	Date (YYYY/MM/DD): / /
Prospective Contract Party	Seal

Real Estate Company Providing Explanation on Important Matters

Company Name	Representative
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*Please give the signed copy of this document to the Customer. The original shall be retained by Global Trust Networks.